

The CS Realty Team

Real Estate Group

Website: csrealty.com Email: info@csrealty.com

Due to the current Covid-19 situation and to further reduce the spread thru person to person contact CS Realty & Relocation Services has implemented the following procedures for tenants that absolutely **NEED** to move into a **VACANT** rental unit in the next 1-30 days. Most **Occupied** units, CANNOT be shown/viewed. Please have your client, the tenant fill out the bottom and return so we can grant you access to the unit. **Only one showing per unit allowed within a 24 hour period.**

Requirements for rentals: You must meet **ALL** requirements or access will not be granted.

1. Min Household Income, 38x the rental. Min Yearly income of \$xxx,000 (this number is based on the rental unit you have inquired about) must be verifiable thru W2's, Paystubs or any other verifiable income source.
2. If not employed, must show 24 months min income in a liquid banking/brokerage statement.
3. Credit Score; 690 or greater unless you have zero debts or no credit, or never had a credit card or loan. Move in date with 30 days.
5. Total funds needed to sign the lease: 1 month's rent, 1 month's security.

Procedures to view rentals:

1. Fill out information below.
2. Copy of Valid Government ID. Ex. Driver license, passport, other.
3. Copy of credit score from credit karma or other source.
4. NYS Phase 2 compliant showing procedures **OR** you will be provided with 15 minute access to the unit without in- person showings. (you will be in the unit alone, no human contact, **MUST** wear **GLOVES & MASK**) or you may view a live video presentation from the comfort of your home provided by your Realtor. CS Realty will provide a "True to Life" 3D Matterport Virtual Tour (attached to the listing).
5. We will only communicate via verbal phone conversations or email/text about the rental.
6. All paperwork (leases etc.) will be done via email and payments thru bank transfers.

Please provide the following information on all working adults over 18 years of age.

Prospective Tenant(s) Name(s): _____ Currently Employed? _____

Employment Co. _____ Length of time at Job: _____

Position: _____ Only Verifiable Income for 2019 & 2020: _____/_____

1. Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 Yes ___ No ___
2. Have you tested positive for COVID-19 in the past 14 days Yes ___ No ___
3. Have you experienced any symptoms of COVID-19 in the past 14 days Yes ___ No ___

You are required to disclose if you become symptomatic and/or test positive for COVID-19 within 48 hours of the last visit to this property.

Stated Credit Score(s): _____ Signature(s): _____

Thank you – "The CS Realty Team"